

1. GENERAL INSTRUCTIONS

- Write or plan message before transmitting.
- Listen before transmitting.
- Speak clearly and slowly.

2. PHONETICS

- Phonetic alphabet.

| | | | | | |
|---|---------|---|----------|---|---------|
| A | ALFA | J | JULIET | S | SIERRA |
| B | BRAVO | K | KILO | T | TANGO |
| C | CHARLIE | L | LIMA | U | UNIFORM |
| D | DELTA | M | MIKE | V | VICTOR |
| E | ECHO | N | NOVEMBER | W | WHISKEY |
| F | FOXTROT | O | OSCAR | X | XRAY |
| G | GOLF | P | PAPA | Y | YANKEE |
| H | HOTEL | Q | QUEBEC | Z | ZULU |
| I | INDIA | R | ROMEO | | |

- Phonetic pronunciation of numerals:

| | | | | | |
|---|------|---|--------|---|-------|
| 0 | ZERO | 4 | FO-WER | 7 | SEVEN |
| 1 | WUN | 5 | FIFE | 8 | AIT |
| 2 | TOO | 6 | SIX | 9 | NINER |
| 3 | TREE | | | | |

- Transmit numbers digit by digit, except in the case of even thousands.

EXAMPLE:

| | |
|-------|------------------|
| 136 | WUN TREE SIX |
| 500 | FIFE ZERO ZERO |
| 16000 | WUN SIX THOUSAND |

1

- Difficult or unusual words may be spelled using the phonetic alphabet preceded by the proword **I SPELL**. If pronounceable the word is pronounced before the proword **I SPELL** and immediately following the phonetic spelling of the word.
- STATION IDENTIFICATION** - Stations are identified by letter-number-letter call signs obtained from the unit CEOI. The letters and numbers are spoken phonetically.
- TIME** - The originators' time of any message (DTG) is always spoken phonetically.

3. TRANSMISSION FORMAT

16 Line radiotelephone transmission format.

| | |
|----------|--|
| LINE 1. | Not used in radio telephone |
| LINE 2. | Call sign of station(s) being called |
| LINE 3. | THIS IS followed by call sign of calling station |
| LINE 4. | Transmission instructions (e.g., RELAY TO) |
| LINE 5. | Precedence and originators time (DTG) |
| LINE 6. | FROM followed by call sign of originator |
| LINE 7. | TO followed by call sign of action addressee |
| LINE 8. | INFO followed by call sign of information addressee |
| LINE 9. | EXEMPT followed by call sign of exempt addressee |
| LINE 10. | GROUPS group count if needed |
| LINE 11. | BREAK |
| LINE 12. | TEXT (plain language, code or cipher groups) |
| LINE 13. | BREAK |
| LINE 14. | TIME (used only if no DTG on line 5) |
| LINE 15. | Final instructions e.g., CORRECTION, WAIT, WAIT OUT, MORE TO FOLLOW, AUTHENTICATION IS |
| LINE 16. | Terminating proword, e.g., OVER and OUT |

2

EXAMPLE: D7C46R-THIS IS B8Q46R-MESSAGE-PRIORITY-TIME-2011537Z-FROM-H8Q46-TO-D7C46-BREAK-NEED AMMO ASAP-BREAK-OVER

4. PROWORDS

Prowords are pronounceable words or phrases which have been assigned meanings for the purpose of expediting message handling on radiotelephone circuits.

| PROWORD | MEANING |
|-------------------|--|
| ALL AFTER | The portion of the message to which I have reference is all that which follows. |
| ALL BEFORE | The portion of the message to which I have reference is all that which precedes. |
| AUTHENTICATION | The station called is to reply to the challenge which follows. |
| AUTHENTICATION IS | The transmission authentication of this message is |
| BREAK | I hereby indicate the separation of the text from other portions of the message. |
| CORRECT | You are correct, or what you have transmitted is correct. |

3

| PROWORD | MEANING |
|---------------------------------|---|
| CORRECTION | An error has been made in this transmission. Transmission will continue with the last word correctly transmitted. |
| DISREGARD THIS TRANSMISSION-OUT | An error has been made in this transmission (or message indicated). The correct version is This transmission is in error. Disregard it. This proword will not be used to cancel a completed transmission. |
| DO NOT ANSWER | Stations(s) called are not to answer this call. When this proword is used the transmission will not be recognized. |
| EXEMPT | The call sign(s) which / that follow(s) is / are exempted. |
| FIGURES | Numbers follow. |
| FLASH | Precedence FLASH. |
| FROM | The call sign which follows is the originators. |
| GROUPS | This message contains the number of groups indicated. |

4

| PROWORD | MEANING |
|----------------|--|
| I AUTHENTICATE | The following is the replay to your challenge. |
| IMMEDIATE | Precedence IMMEDIATE. |
| INFO | The call sign(s) which / that follow(s) is/are that of the information addressee(s). |
| I READ BACK | The following is my response to your instructions to READ BACK. |
| I SAY AGAIN | I am repeating transmission or portion indicated. |
| I SPELL | I shall spell the next word phonetically. |
| MESSAGE | A message which requires recording follows. |
| OUT | This is the end of my transmission to you and no answer is required. |
| OVER | This is the end of my transmission to you and a response is necessary. |
| PRIORITY | Precedence PRIORITY. |
| READ BACK | Repeat this entire transmission back to me exactly as received. |
| RELAY (TO) | Transmit this message to all addressees. |

5

| PROWORD | MEANING |
|-----------------|---|
| ROGER | I have received your last transmission satisfactorily. |
| ROUTINE | Precedence ROUTINE. |
| SAY AGAIN | Repeat all of your last transmission. Followed by identification data means repeat that portion of. |
| SPEAK SLOWER | Your transmission is at too fast a speed. Reduce speed of transmission. |
| THIS IS | This transmission is from the station whose call sign follows. |
| TIME | That which follows is the time or date time group of the message. |
| TO | The call sign(s) which / that follow(s) is/are that of the action addressee(s). |
| UNKNOWN STATION | The identity of the station with whom I am attempting to communicate is unknown. |
| WAIT | I must pause a few seconds. |
| WAIT OUT | I must pause longer than a few seconds. |
| WORD AFTER | The word of the message to which I have reference is that which follows. |

6

| PROWORD | MEANING |
|-------------|---|
| WORD BEFORE | The word of the message to which I have reference is that which precedes. |
| WORDS TWICE | Transmit each word or group twice. |
| WRONG | Your last transmission was incorrect. |

5. AUTHENTICATION

a. The challenge is any two letters in alphabet but ZULU, preceded by the word AUTHENTICATE.

EXAMPLE: D7C46R-THIS IS H8Q46R-AUTHENTICATE-ALPHA XRAY-OVER

b. The reply is similarly transmitted, preceded by the proword I AUTHENTICATE. It may be followed by a counter challenge.

EXAMPLE: H8Q46R-THIS-IS-D7C46R-I-AUTHENTICATE-TANGO-OVER

THE ENEMY IS ALWAYS LISTENING

7

*GPO: 1993 - 362-919



GTA 11-01-007

SEND A RADIO MESSAGE

**MOS 31C
31K**

DISTRIBUTION: U.S. Army training and audiovisual support centers (TASCs)
Approved for public release; distribution is unlimited

HEADQUARTERS, DEPARTMENT OF THE ARMY

JUNE 1987

SUPERCEDES GTA 11-1-7